



**MEDINA COUNTY
FAMILY FIRST COUNCIL
AGENDA, JANUARY 24, 2012**

- 1) Call to Order, Welcome and Introductions – Sharon Tahajod, Chair
- 2) Open Meeting Policy – Sharon Tahajod, Chair
- 3) Selection of Committees and Chairs – Sharon Tahajod, Chair
- 4) Statutory Designees – Michelle LaMar
- 5) Coordinator's Report – Christine Ruf
- 6) Approval of Council Minutes – November 22, 2011
- 7) Cross Cutting Topic – Unmet Needs in the County
- 8) Committee Reports
 - i) Administrative – 3rd Tuesday of the Month – 9:00 a.m. JFS
 - ii) Bylaws – 2nd Friday of the Month – 9:30 a.m. at JFS
 - iii) Family Advisory – 4th Tuesday of the Month – immediately after Council
 - iv) Membership – 2nd Wednesday of the Month – 9:30 at Community Services Center
 - v) Planning – 4th Tuesday of the Month – 8:00 a.m. at Medina Hospital
 - a. Living Well Medina County (Needs Assessment)
 - vi) Public Relations – 1st Friday of the Month (every other) – 10:00 a.m. at JFS
 - vii) Youth Advisory Consortium – 1st Tuesday of the Month – 9:00 a.m. at Medina Hospital
 - a. Care Teams
 - viii) Adult Advisory Consortium – 1st Monday of the Month – 8:30 a.m. at OOA
 - ix) Youth and Adult Service Coordination – Michelle Kipfstuhl
- 9) Unfinished Business
- 10) New Business
- 11) Public Comments
- 12) Adjournment

**Next Meeting: February 28, 2012
9:00 a.m. at Medina Hospital
1000 East Washington Street, Medina, Ohio**

**Family First Council
Coordinator Activities**

11-15-11 through 12-19-11

Family First	Reviewed/approved bills for payment Council meeting 11-22-11 Continued to work on grant review process Visited Chagrin restaurant for Mindful Monday process
Children's Trust Fund	Participated in Children's Trust Fund Webinar 11-16-11 Prepared Children's Trust Fund FY 13 grant application Attended Bidder's Conference 12-15-11
Administrative	Met with Administrative Committee on 11-15
Service Coordination	Processed Financial Agreements as needed Signed bills to be processed for payment Received and answered phone inquiries regarding Service Coordination
FCSS	Reviewed FCSS payment year to date, entered data on new spreadsheet Balanced FCSS account
HMG	Completed monthly statistical reporting Completed time and activity reports Reviewed data for 45 day, timely receipt and transition compliance Facilitated 2 staff meetings Reviewed and processed bills for payment HMG RFP conference call 11-16-11, 12-12-11, 12-13-11, and 12-15-11
Adult Service Coordination	Attended Adult Service Coordination meeting on 12-13-11
Youth Advisory	Met with committee on 12-6-11
Needs Assessment	Met with Needs Assessment committee on 11-21-11 Attended question selection day 12-16-11 Facilitated completion of Letter of Intent for Needs Assessment
Family Advisory	Attended Family Advisory Meeting 11-22
Other community	Salvation Army Board and committee meetings SHC Board and committee meetings

**Family First Council
Coordinator Activities**

12-20-11 through 1-16-12

Family First	Reviewed/approved bills for payment
Children's Trust Fund	Finalize FY 13 grant application, scoring tool, etc.
Service Coordination	Processed Financial Agreements as needed Signed bills to be processed for payment Received and answered phone inquiries regarding Service Coordination
FCSS	Reviewed FCSS payment year to date, entered data on new spreadsheet Balanced FCSS account
HMG	Completed monthly statistical reporting Completed time and activity reports Reviewed data for 45 day, timely receipt and transition compliance Facilitated 2 staff meetings Reviewed and processed bills for payment HMG RFP conference call 1-11-12 Completed Children's Trust Fund Semi-Annual report Submitted letter of intent for FY 13 CTF Wrote FY 2013 CTF grant application for HMG Completed and submitted HMG semi-annual report Conference call with Scott Miller and Sharon Marcum, ODH re Subsidy grant Updated Early Track Manual for staff Scheduled meeting for ODH staff and Medina HMG staff and leadership group Reviewed proposed draft rules for HMG
Youth Advisory	Met with committee on 1-3-12
Other community	Met with P.A.G.E. group to schedule 2012 meetings and topics Salvation Army Board and committee meetings SHC Board and committee meetings



MEDINA COUNTY FAMILY FIRST COUNCIL

MINUTES OF NOVEMBER 22, 2011

MEMBERS PRESENT

1.	Andregg, Carol	Family Representative
2.	Baker, Chris	Bridges Home Health Care
3.	Barlow, Betty	Oaks Family Care Center
4.	Castele, Lynne	Family Representative
5.	Dockrill, Diane	Solutions Behavioral Healthcare
6.	Giles, Joyce	Office for Older Adults
7.	Grace, Debra	Wadsworth Salvation Army
8.	Jenks, Michael	ADAMH Board
9.	Kasten-Krause, Melanie	Society for Handicapped Citizens
10.	Koran, William	Medina County ESC
11.	Kubena-Yatsko, Debbie	Medina Metro Housing
12.	LaMar, Michelle	Community Services Center
13.	LeSure, Suzanne	Cornerstone Wellness
14.	Manes, Jan	Medina County Board of Developmental Disabilities
15.	McGuire, Beth	Hospice of Medina County
16.	Nowak, Brian	Medina County Drug Abuse Commission
17.	Pendlebury, Dee	Ohio Department of Youth Services
18.	Quallich, Kristine	Medina City Schools
19.	Reed, Kellie	Family Representative
20.	Simon, Betsy	Family Representative
21.	Solar, Nick	City of Brunswick
22.	Strebler, Lisa	Medina County Health Department
23.	Tahajod, Sharon	Family Representative, Chair-Elect
24.	Titterington, Phillip	Juvenile Court
25.	Williams, Bradford	Solutions Behavioral Healthcare

GUESTS PRESENT

1.	Goebel, Gene	Medina County Board of Developmental Disabilities
2.	Kujat, Seth	United Way
3.	Toth, Laura	Probate Court
4.	Wurgler, Rhonda	Children's Center

STAFF PRESENT

1.	Kipfstuhl, Michelle	Service Coordination
2.	McCourt, Jayme	Administrative Assistant
3.	Ruf, Christine	Coordinator and Help Me Grow Project Director

1) CALL TO ORDER, WELCOME AND INTRODUCTIONS – SHARON TAHAJOD, CHAIR ELECT

Sharon Tahajod called the meeting to order at 9:00 a.m., welcomed everyone and introductions were made. A quorum was established.

2) COLLECTION OF BALLOTS – MEMBERSHIP COMMITTEE

The Membership Committee collected the ballots for the 2012 election. The results will be shared at the end of the meeting.

3) COORDINATOR'S REPORT – CHRISTINE RUF

Chris Ruf highlighted points in her monthly report:

- The budget process for HMG is becoming more difficult.
- There are three budget streams to coordinate together.
- The word "etc." was flagged in a recent budget submission to the state.
- The fax machine, computer and palm pilot are considered office supplies and not equipment.
- Numerous hours have been spent working on the budget.
- Red Tree House is a website from Ohio Family and Children First Council. All of our Council is linked.

4) APPROVAL OF MINUTES OCTOBER 25, 2011

Debbie Grace made a motion to approve the Council minutes from October 25, 2011. Betty Barlow seconded. Lynne Castle abstained. The motion passed.

5) FAMILY ADVISORY COMMITTEE ALTERNATE GIVING PROJECT

Betsy Simon circulated an envelope for donations to the Alternative Giving Project. This is the replacement of the Holiday Project done in past years. This will allow the FAC to provide assistance year round. Thank you notes will be sent for any funds contributed.

6) ACTION ITEM

Kris Quallich made a motion to approve the Family First Council Grant Review Process (copy attached to original minutes). Lisa Strebler seconded. Discussion:

- The Process was reviewed with the Administrative Committee.
- The Process was developed with the Youth Advisory Consortium.
- The process was reviewed by the Bylaws Committee.
- Phillip Titterington noted that the Administrative Committee took itself out of the Process. Reviewers are making the recommendations to full Council. 7 or 9 people are to be reviewers and those people will make the decisions and recommend to Council.
- Chris Ruf noted that a timeline was worked out from the date of publication to the application date. Please consider being a grant reviewer. Council's work is done in committees. Council needs to trust the reviewers on who should be the grantees.
- Question – The Bylaws state that the Administrative Committee is to approve financial recommendations. Answer – The Bylaws Committee will review that section for revision.

The motion passed.

7) COMMITTEE REPORTS

i) ADMINISTRATIVE

Phillip Titterington reported that the Administrative Committee discussed the grant review process that was voted on today. Should you have any questions, please contact Phillip.

ii) BYLAWS

Sharon Tahajod noted that the Bylaws Committee met on Friday, November 18, 2011 where Carol Shockley from the Prosecuting Attorney's Office attended. Following Carol's advice, the committee altered some wording. The next step is to have Council review the changes. This issue will be discussed at the January 2012 meeting and this will also be the deadline for comments. Questions or concerns, please contact Sharon Tahajod. YAC, tAAC and the Bylaws committees have been incorporated into the copy distributed today. Lynne Castele started the Bylaws changes over four years ago and now four years later – thanks to all those that helped get it done! Any changes needed will be made and emailed to Council. Voting will be at the February 2012 meeting.

iii) FAMILY ADVISORY

Betsy Simon sent a memo to Council concerning the Mindful Monday project. Questions or concerns please contact Betsy. FAC is reviewing what restaurants to target, being fair to all the people in Medina County, and looking at feedback from Chambers and churches. Our goal is to have the project up and running by the February Council meeting. Information received from Chagrin Falls Mindful Monday is that \$12,000+ was put into the account of the Council of Churches for feeding the hungry. If you know anyone who has contacts for printing, etc. please let us know.

iv) MEMBERSHIP

Michelle Lamar noted that the Membership Committee will be meeting on January 11, 2012 at 9:30 a.m. at the Community Services Center. We will be discussing the orientation and mentoring for new members. We encourage you to sign up for a committee. Certain individuals must be designated from your agency. Discussion ensued on the representative from Juvenile Court. The Bylaws Committee will discuss the issue.

v) PLANNING

Sharon Tahajod noted that the Planning Committee met before the Council meeting this morning.

- Discussing the results of the survey,
- How to work on the issues.
- Develop a strategic plan for next year.
- Announce your agenda of your meeting.
- Improve communication.
- We value your input.
- Anyone is welcome to attend Planning or any other meeting
- Planning meets at 8:00 a.m. before Council meetings.

vi) PUBLIC RELATIONS

Phillip Titterington noted that PR will meet on February 3, 2012. The schedule of meetings was distributed during this meeting.

vii) YOUTH ADVISORY CONSORTIUM

Jan Manes announced that YAC met on November 1, 2012. If you know anyone who is uninsured please refer them to the HD for child and adolescent health clinics. HMG Part C is being rewritten. The OCTF grantees gave their reports. The next meeting is on December 6, 2011. MCBDD is presenting on services provided from birth to youth. If you have any questions or knowledge of gaps in services, please let Jan know.

a. CARE TEAMS

Kris Quallich noted that the Care Teams were able to secure an additional donation from the ADAMH Board of \$2,000 per school for A.I. Root, Clagget, and Wadsworth. More and more families are at risk with basic needs that are lacking, e.g. food and housing. The group is looking for sustainability and long term funding.

viii) ADULT ADVISORY CONSORTIUM

Laura Toth distributed a model that tAAC will be working on. tAAC is looking for a Chair. Laura will continue to be a committee member. Colleen Rice is creating a brochure on Senior Focus. PR will be reviewing it at the February meeting. tAAC is starting to have an education component at each meeting. tAAC has 35 members in the community with 20 – 22 members attending the meetings each month. Mid and Senior ICAT merged into Adult Service Coordination. Laura discussed the model including APS having very specific criteria for services in the county. tAAC is looking at specific needs and emergency crisis. Laura thanked Council for allowing her report on a monthly basis. 211 will begin to incorporate for-profit information as it does not include it now.

ix) YOUTH AND ADULT SERVICE COORDINATION

Michelle Kipfstuhl distributed a copy of the Adult Service Coordination brochure. The brochure gives information on referrals. Michelle has five meetings upcoming in the next month at all different locations, all different schools. Three are pending referrals with the schools. Please call Michelle if you have a referral. Adult SC combined Mid and Senior ICAT. The group is working through referrals. Group dynamics and brainstorming is functioning and making sense to have all at the table to look at the issues. The next meeting is in December. Have one pending Adult case and will have two cases in December. Please call Michelle if you have a referral.

8) UNFINISHED BUSINESS - LIVING WELL MEDINA COUNCIL

Kris Quallich distributed the financial contribution list noting that we still need \$6,800 to begin the process. A total of \$80,000 is needed for this survey. \$40,000 was pledged from the Center of Health Affairs. We are still accepting donations. The consulting firm will do question selection without the final \$6,800 but the United Way will not sign the MOU without the full \$40,000 from the community. Seth Kujat spoke about the question selection process. Chris Ruf is heading the child portion (0-12), Kris Quallich is heading the youth portion (12-18), and Kristen Hildreth is heading the adult portion (18 and over) of the survey and they are the contact people. The question selection day is December 16, 2011. The questions are available in advance should anyone wish to review them. We want the survey results to be credible. Please call one of the three if you have anything to add.

- Standard questions are very thorough.
- Intent is not to have many people there.
- Work with one of the three contact people and then they will be there to ask questions.
- We will begin to look at best practices from other councils.
- The next meeting January 30th at 8:30 a.m. where we will look toward a strategic plan.
- June 2012 the draft results due back.

9) NEW BUSINESS

None.

10) ANNOUNCEMENT OF ELECTION – MEMBERSHIP COMMITTEE

As a representative from the Membership Committee, Beth McGuire announced that the entire slate of individuals on the ballot have been elected to Council.

11) PUBLIC COMMENTS

None.

12. ADJOURNMENT

Nick Solar made a motion to adjourn. Joyce Giles seconded. The motion passed. The meeting adjourned at 10:30 a.m.

Respectfully submitted by, Jayme McCourt

**MEDINA COUNTY FAMILY FIRST COUNCIL
ADMINISTRATIVE COMMITTEE MEETING
NOVEMBER 15, 2011**

Attending: Kim Beverlin, Brian Nowak, Chris Ruf, Nick Solar, Sharon Tahajod, Phillip Titterington, Mead Wilkins and Brad Williams

Chairperson: Phillip Titterington

Phillip Titterington welcomed everyone and called the meeting to order at 9:10 a.m. A quorum was established.

1. Approval of the Minutes, October 18, 2011

Nick Solar made a motion to approve the minutes from October 18, 2011. Mead Wilkins seconded. The motion passed.

2. Financial Reports

Financial reports were distributed with the meeting notice and briefly discussed.

3. Monthly Coordinator Activity Report

Chris Ruf noted information regarding:

- Attending regional meetings
- HMG is 100% in compliance for the transition process.
- HMG Project Directors will be optional in FY2013.
- Home visiting
- Intake and referral
- Medicaid providers
- OCTF and FFC's.

A copy of the report is attached to the original minutes.

4. Grant Review Process

The group discussed the revisions made to the Grant Review Process suggested at the last Administrative meeting. Mead Wilkins made a motion to approve the Grant Review Process. Brian Nowak seconded. Discussion ensued on the timeline and steps necessary for final application. The motion passed. ***This will be an action item for the Council meeting on November 22, 2011.***

5. December Administrative Committee Meeting

The meeting on December 20, 2011 is cancelled. The next meeting will be Thursday, January 17, 2012.

6. Adjourn

Mead Wilkins made a motion to adjourn. Nick Solar seconded. The motion passed. The meeting adjourned at 10 a.m.

Respectfully submitted by,
Jayme McCourt

Family Advisory Committee Meeting

October 25, 2011

Present: Betty Barlow, Kim Kroftcheck, Jayme McCourt, Kellie Reed, Christine Ruf, Betsy Simon, Sharon Tahajod

Guests: Sandy Calvert, Suzanne LeSure

Sharon Tahajod made a motion to approve September 2011 FAC meeting minutes. Kim Kroftcheck seconded the motion. Motion was approved.

An email had been sent to all Council members on 10/20/11 inviting them to attend the FAC meeting to discuss any problems, questions or concerns about the Mindful Monday project. Council members attending were Sandy Calvert and Suzanne LeSure. The meeting was spent discussing the collaboration between Feeding Medina County and the Family Advisory Committee's Mindful Monday project. We discussed that Family First is a county wide initiative and the Family Advisory Committee felt that the Mindful Monday proceeds needed to go to an organization that serves the entire county.

Respectfully submitted,

Betsy Simon, Chair
Family Advisory Committee

Committee Meeting Report Form

Committee : Membership

Date : January 13, 2012

Chairperson: Michelle LaMar

Members Present: Sharon Tahajod, Debbie Kubena-Yatsko, Beth McGuire, Michelle LaMar

Meeting Summary: The committee met to discuss orientation of new members following January's FFC meeting, review committee selection, and plan meetings for 2012.

To Do: Michelle will send around committee sheet at member introductions/Jan 24th meeting. Debbie will do orientation following meeting of January 24th. Debbie will contact OSU Ext. Director David Civittolo to offer orientation.

Report: Reminder of committee selection. Welcome new members. Remind chairs to send attendance records to Jayme.

Next Meeting: Wednesday, April 11th, 9:30am, 10am, at the Community Services Center.

Report Completed by: Michelle LaMar

**Medina County Family First Council
Planning Committee Meeting
November 22, 2011**

Attending: Debbie Grace, Michelle LaMar, Suzanne LeSure, Jan Manes, Kris Quallich, Christine Ruf, Betsy Simon, Nick Solar, Sharon Tahajod, Phillip Titterington, and Brad Williams

1. Welcome

Sharon Tahajod called the meeting to order at 8:00 a.m. Introductions were made.

2. Approval of the Minutes from October 25, 2011

Suzanne LeSure made a motion to approve the minutes from October 25, 2011. Kris Quallich seconded. The motion passed.

3. Bylaws

Sharon Tahajod discussed the overview of the Bylaws committee. Sharon also noted that a member of the Prosecuting Attorney's office, Carol Shockley, met with the Bylaws committee. Sharon reviewed a portion of the State of Ohio's Sunshine Laws and what circumstances you can go into an executive session. Sharon asked the Chair's of tAAC, YAC and Bylaws to review their portions. In January of each year, the Chair is to recite the open meetings policy for Council. Discussion ensued about designated chairs of committees and Administrative Committee vs. Executive Committee.

4. Function of the Planning Committee

The function of the Planning Committee is to keep Council on track with the Strategic Plan. The new Strategic Plan will serve as a conduit for issues for programmatic purposes. The goal is to make a Strategic Plan with the Council Survey and the upcoming Community Assessment (Living Well Medina County).

5. Community Assessment

- The question selection will take place December 16th for youth, children and adults with blocks of time for each.
- The group has identified entities to look at each domain and determine what is missing.
- We are \$6,800 shy of our goal of \$40,000 and have raised \$33,200 to date.
- Seth Kujat will be looking at other donors to raise the remaining funds.
- The surveys should be in the schools in early spring with the results returned to us in early summer.

6. Strategic Plan and Council Survey

Discussion ensued about communication issues identified in the Council Survey.

- Voices are heard and work is honored.
- Bring up one or two issues at each Council meeting, negative and positive and discuss them.
- Structural or relational issues.
- If Chairs have issues with other Chairs it can be discussed at Planning.

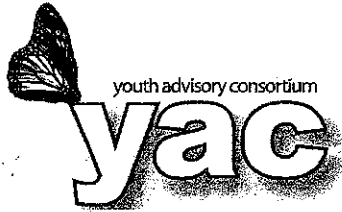
Discussion on how things are discussed at Council.

- Business relations.
- Lack of funding.
- Work is done in the committees.
- Tolerance of new members.
- Tolerance of asking questions.
- Tolerance of each other.
- Respect of each others opinions.
- Patience with other people.
- Transparency raises more opportunity to ask more questions.
- What can we do to make Council members can be heard and make you feel comfortable?
- How do we format the meeting to make you feel more comfortable?
- Agreement Circle – what do you need from this group to participate fully in this discussion?
- Bring ideas to the January meeting.

7. Adjourn

Nick Solar made a motion to adjourn. Jan Manes seconded. The meeting adjourned 8:55 a.m.

Submitted by,
Jayme McCourt



A Sub-Committee of Medina County Family First Council

**Medina County Family First Council
Youth Advisory Consortium
Minutes December 6, 2011
Medina Hospital**

Attending:

1. Ackerman, Cheryl – CAWM Head Start
2. Ast, N'ecole – Medina ESC
3. Benza, Amy – Cornerstone
4. Brown, Shelley – MCHD
5. Call, Jenifer – MCBDD
6. DeCoster, Michelle – JFS
7. Hendershot, Diane – MCHD
8. Kipfstuhl, Michelle – Catholic Charities & FFC
9. Kroft, Marcia – OSU Extension
10. Manes, Jan – MCBDD
11. McCourt, Jayme – FFC
12. Ruf, Christine – Help Me Grow/FFC
13. Shank, Pam – WIC
14. Stanley-Bryson, Kaye – MCBDD
15. Whitacre, Kimberly – Lodi Oaks Family Care Center
16. Woods, Melanie – Solutions

I. Call to Order, Introductions, Approval of Minutes – November 1, 2011

Jan Manes called the meeting to order at 9:00 a.m. and introductions were made. Michelle Kipfstuhl made a motion to approve the minutes, as corrected, of November 1, 2011. Diane Hendershot seconded. Minutes of November 1, 2011 accepted. Pam Shank abstained.

II. Parent Advisory / Family Advisory

III. Presentation – MCBDD/Windfall School Programs

MCBDD – Jan Manes

Kaye Stanley Bryson

Jennifer Call

Early Intervention, Preschool and School Age and Transition Programs offered at the Medina County Board of Developmental Disabilities.

Power point attached.

IV. Updates:

A. Care Team Sustainability

Nothing at this time.

B. CFHS

Nothing at this time.

C. Early Childhood / Help Me Grow

Draft rules are out for public comment until December 30, 2011. The list of medical diagnoses may change. Home Visiting is moving out of Family First Council as of July 1st.

D. Head Start

- Federal Review every 3 years. Next one will be in 2012. Crucial to meet deadlines on screenings within the mandated deadlines. If deadlines are not met, the agency could possibly lose funding.

- Health Screenings have just been completed - 90 day deadline. They included Hemoglobin, lead testing and dental. Medina County Health Dept. dental division has given Head Start a dedicated day on December 30th for Head Start children to be seen.
- There are three (3) outstanding hemoglobins and lead that are being followed up on.
- Twenty-two (22) chronic overweight children. They are monitored by WIC and their pediatricians. If five (5) years or older, and not eligible for WIC or are over the income guidelines, they can meet with the WIC dietitian to receive a consultation.
- Other chronic conditions include: asthma, anemia, and diabetes.
- Eight (8) pregnant moms are also receiving dental treatment.
- Inclusion Coordinator will be starting Monday, December 12, 2011

E. Ohio Children's Trust Fund

Timeline handout passed out. Looking for grant reviewers. Conflict of interest, so Chris Ruf will be removing herself from the grant review process. Familyfirstmedina.org has the application, documents regarding eligibility for grants, information on applying, and directions on how to apply. Review these documents if you are applying. Prevention Program Menu handed out. Applications must be submitted electronically. Deadline is February 1, 2012. Nothing will be accepted after that time. Physically has to be in the office (232 Northland Drive, Medina) by that time. Jayme McCourt will be contact person. Moderator will be Sharon Tahajod as of Jan 1, 2012.

1. Catholic Charities

- Information discussed attached to minutes. Child Assault Prevention (CAP) Tues, November 29, 2011 Parent/Staff Presentation held at Medina High School. Positive feedback from parents and staff.
- CAP classroom presentation held at Heritage Elementary School on Dec. 1st and Dec. 2nd. Seventy-nine 2nd grade students participated in 3 classes. No students were denied permission to participate. "Issues of bullying" was a topic that the kids wanted to discuss. Teachers had positive comments.
- Next month will be at Garfield Elementary and Northrup schools.

2. The Oaks Family Resource Center

Summary attached.

- Paths programming will be led by Lara Stafinski in the schools again this year.
- Rebecca Rak is the PAT provider at Lodi Oaks Family Care Center.
- Good Touch Bad Touch Program is being implemented during the Safe Haven Afterschool program on Mondays and Wednesdays. Twenty kids are enrolled.
- Fourteen families were served through the grant that participated in the Thanksgiving Celebration.
- Help Me Grow PAT Family groups are ongoing.
- Community Action provided child safety seat education class during November. Eleven families received child safety seats and individualized installation was provided.
- In December, Help Me Grow and Medina County Juvenile Court will be offering a PAT family group.
- Nine families were provided help this Christmas through the grant.
- Seven moms are being served through the PAT prenatal lessons. A dad program also is being offered.
- Lodi Oaks is closed from the holidays from Dec 22 – Jan 1, 2012.

3. HMG

Fifty children enrolled through CTF. Close to goal.

F. WIC

Summary attached.

- Approved federal funding for FY2012 of \$6.6 billion
- Caseload is down possibly from increased SNAP benefits.
- WIC Management Evaluation done in October was positive.
- Baby Fair 2012 - March 3rd from 10:00 a.m. to 1:00 p.m. at Medina Hospital.
- Breastfeeding and nutrition classes are no longer taught at Wadsworth Salvation Army due to budget cuts.
- Updated resource list has been sent to YAC members. If you did not receive the newest list, please contact Shelley at sbrown@medinahealth.org.
- A training session about domestic violence against pregnancy women is available through Action Ohio on March 22.
- Youth Work Experience registration at Next Step will be held on Mon December 5th. Flyer is attached
- Looking to contract more food vendors.
- Nat'l WIC Association is asking for letters of support.
- New authorized food list for WIC recipients.
- Dec 5th paid work experience flyer will be attached to minutes
- Free US van at Chipotle Tues morning 9:30 to noon. Not for diagnostic purposes. 1st trimester US only. Used to change behaviors. Sponsored by a faith-based group out of Summit County.
- Clerical position available at WIC – 16 to 20 hours per week. If you know anyone that is interested, please submit resume to Pam Shank at WIC.

G. Youth Service Coordination

Teams are formed and running smoothly. New teams are being organized. Team meetings are held at the school. Hoping to schedule team meetings before the Christmas break.

V. Hot Topics

Prenatal brochures are in the final approval process.

VI. Discussion / Comments

None

VII. Adjourn

Chris Ruf made a motion to adjourn. Pam Shank seconded. The motion passed and the meeting adjourned at 11:00 a.m. The next meeting will be January 3, 2012.

Reviewed by Jan Manes and Chris Ruf

Submitted by Diane Hendershot

Edits Made by Shelley Brown

Attachments

The Adult Advisory Consortium (tAAC) Meeting Notes
December 5, 2011, 8:30 a.m.
Office for Older Adults Meeting Room

Attending:

1. Brown, Louise.....Job and Family Services
2. Esary, TynePearlview
3. Giles, JoyceOffice for Older Adults
4. Houk, Gail.....Alternative Paths
5. Kasten-Krause, Melanie.....SHC / The ARC
6. Kipfstuhl, MichelleFamily First Council
7. Kubena-Yatsko, Debbie.....Medina Metro Housing, Co-Chair tAAC
8. McCourt, Jayme.....Family First Council
9. Poland, Deb.....FIA
10. Rice, Colleen.....Health Department
11. Rickbrodt, Christy.....Alternative Paths
12. Salamone, MikeTransit Authority
13. Shook, Kathe.....Catholic Charities
14. Simon, Betsy.....Family First Council
15. Solar, NickCity of Brunswick
16. Toth, Laura.....Probate Court, Co-Chair tAAC
17. Wilkins, Mead.....Job and Family Services
18. Yarnell, SharonOperation Homes
19. Zackery, EdVeterans Service Office

I. Introductions

Laura Toth welcomed everyone and called the meeting to order. Introductions were made. Laura announced that this will be her last meeting as Chair of the Consortium. She will continue on as a member, but not in the Chair capacity.

II. Approval of the November 7, 2011 minutes

Nick Solar made a motion to approve the minutes from November 7, 2011. Melanie Kasten-Krause seconded. Change: III. Updates – It was the second meeting, not the first meeting of the Adult Service Coordination. The motion passed with corrections.

III. Updates – Adult Service Coordination – Michelle Kipfstuhl

- Mid and Senior ICAT have merged to Adult Service Coordination.
- The meeting schedule is being determined.
- The group is still in transitional status.
- Next meeting is December 13, 2011 at 8:30 a.m. at the Human Services Building.
- Referrals will be discussed.
- The Adult Service Coordination brochure was circulated.

IV. Senior Focus:

a. Safety and Security– Christina Fazio, Chair

- No update from prior meeting.
- The Committee continues to meet and work on projects including Life Pouch, Senior Safe Driving, and homebound issues.

b. Transportation – Mike Salamone, Chair

- The bus stop sign design was viewed and discussed.
- Discussion ensued on the placement of signs - poles and buildings.

c. Health and Wellness – Commissioner Geissman, Chair

- The Committee is not actively meeting at this time.

d. PASO/Finance - Colleen Rice and Sandy Calvert, Co-Chairs

- PASO continues to work on the Senior Widget project which will be a user friendly list of senior links/articles featured on www.medinacountylife.com
- The Committee is looking at a Google calendar and an embedded code.
- Discussion ensued on funding for the widget.
- Discussion ensued on working with 211 for posting of information.

d. Housing – Debbie Kubena-Yatsko, Chair

- Pearl Developers and Medina Metropolitan Housing submitted an application for senior housing in Brunswick. They will not have a decision until April of 2012.
- Rehab and Repair – Community Action is working on submitting a grant application for Wayne and Medina County.

V. Strategic Planning

a. Review of Model and modifications:

- The group discussed adding Probate Court to Crisis Service Providers.
- Discussion on the trapezoid model.
- Filling the gaps - holes in services where nothing exists.
- Limited funding for Catholic Charities.
- Laura Toth will make changes to the model and present it at the January 9, 2012 meeting.

b. Education and Outreach

- Michelle Kipfstuhl provides a report at the Council meeting every month.

VI. Society of Handicapped Citizens – the ARC

Melanie Kasten-Krause provided information on SHC-The ARC.

- | | |
|---|-----------------------|
| • Choices | • Resource Center |
| • Facilities | • Toy Lending Library |
| • SHC Name | • Family Advocacy |
| • Adult Education | • Parent Education |
| • Supported Employment | • PAGE Group |
| • In-home Care in Medina and Ashland Counties | |

VII. New Chair

This is Laura Toth's last meeting as Chair. We are in need of a Chair to begin in January 2012.

VIII. Old/New Business

Old – None.

New – None.

IX. Next Meeting

The next meeting is Monday, January 9, 2012 at 8:30 a.m. at the Office for Older Adults.

X. Adjourn

The meeting adjourned at 9:30 a.m.

Respectfully submitted by,
Jayme McCourt